

## Naming a Program List in CADAC

The Program List (PL) naming convention serves the purpose of easily identifying the agency, the application deadline year, the number of organizations, the funding cycle as well as any additional specifications.

This allows CADAC to know which program lists to prioritize during the reconciliation process and to easily identify information about Program Lists.

Please follow this structure when naming a program list:

- Funding Agency acronym;
- The application deadline year;
- The name of the program (including the program number if applicable);
- The number of organizations part of the list (to be confirmed before PL is approved);
- Either “A” for Annual or “MY” for Multiyear;
- Additional specifications (I.e., Forecast, Internal use, Research, etc...).

### Agency acronym-YEAR-Program Name/Number of Orgs-A or MY

#### Examples:

CCA-2022-Theatre-4539-MY

MAC-2022-Visual Arts-965-MY-Research

TAC-2024-Dance-265-MY-Forecast

**N.B. When an Agency Supervisor approves the Program List (PL), they should confirm that the number of organizations in the PL list is accurate before approving.**

See table below for the list of acronyms.

Funding agency	Acronym
British Columbia Arts Council	BCAC
City of Vancouver	CofVanc
Alberta Foundation for the Arts	AFA
Edmonton Arts Council	EAC
Saskatchewan Arts Board	SAB
City of Saskatoon	CofSask
Manitoba Arts Council	MAC
Ontario Arts Council	OAC
Toronto Arts Council	TAC
City of Greater Sudbury	CofSud
City of Kingston Arts Fund	CKAF
New Brunswick Arts Development Branch/Department of Tourism, Heritage and Culture	NB
Newfoundland and Labrador Arts Council	NLAC
Canada Council for the Arts	CCA